

# FAMILY MEDICAL

Walk In Primary Care

## Practice Policy

We value all our patients and are committed to providing quality care.

- Prescription refills require at least 48 hour notice to our office in order to get them filled in a timely manner. For Narcotics/Controlled prescription refills, they must be picked up in office.
- Please be kind and turn off your cell phone while the provider is in the room with you.
- We require a 24 hour notice on canceled appointments.
- After 2 missed appointments there will be a \$25.00 missed appointment fee added to your account.
- Referrals generally take 10-12 business days and may take as long as a month to achieve or get authorization. Your insurance dictates this time factor, so please be patient with your referrals.
- Please do not discuss your medical information with other patients in the waiting room, this is to protect your privacy.
- Patients with Insurance plans that have a deductible will need to pay \$55.00 at the time of visit. This will include any co-pays.

***I have been given Advanced Directive information. I have read the policies and agree to follow them.***

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SIGNATURE OF PATIENT/GUARDIAN

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DATE

WE THANK YOU FOR CHOOSING OUR CLINIC FOR YOUR HEALTH CARE NEEDS  
AND LOOK FORWARD TO SERVING YOU!